###  Education Justice Project

STEM Workshops Application

Due: October 1, 2021

**COVID-19 Update**

We are happy to announce that we plan to offer in-person programming for the 2021-22 academic year!  EJP is implementing the following safety precautions:

* **Vaccination** –submit proof of vaccination or weekly COVID-19 test results *(required by EJP)*;
* **Temperature checks** – at the front gate of the prison *(required by the prison)*;
* **Masks** – prison requires that each volunteer wears the mask provided at the front gate. We encourage you to double mask, by wearing your own mask, brought from home, on top of the one supplied by the prison *(required by both EJP and the prison)*;
* **Social Distancing** – 6-feet social distancing at the prison *(required by EJP).*

Please be aware that in-person programming at the program is dependent on the status of COVID-19. EJP, the University of Illinois, or the Department of Corrections may decide to suspend programming as deemed appropriate for the safety of our members and/or incarcerated individuals. Thanks for your flexibility and understanding!

***The mission of the Education Justice Project is to build a model college-in-prison program that demonstrates the positive impacts of higher education upon incarcerated people, the communities from which they come, the host institution, and society as a whole.***

Thank you for your interest in the Education Justice Project. There are many opportunities to work for worthy projects on campus and in the Champaign-Urbana community. We are very grateful you have expressed an interest in our program.

This is an application for facilitating Science, Technology, Engineering and Math (STEM) workshops at Danville Correctional Center. The main purpose of our workshop series is to provide EJP students an opportunity to learn topics that will prepare for, complement, or supplement the upper-level course work EJP students complete during the academic year. Our hope is that after participating in a science workshop, whether it’s held over a single session or multiple sessions, an EJP student will gain further confidence in foundational skills in diverse disciplines of science and have greater appreciation for the subject. Previous workshop topics have included workshops on topics across the fields of algebra, sports sciences, genetics, statistics, special relativity and fuel cell electrochemistry.

Please complete this application in Microsoft Word, as that will allow you to take as much space as you need in responding to each question. **Please email it, with a copy of your CV**, to Adithya Kuchibhotla, EJP STEM Workshops Coordinator, at kuchibh2@illinois.edu, on or before **October 1, 2021**. Soon after receiving and reviewing each application, applicants are invited via email to schedule an online interview via Zoom.

Applicants must have a Bachelor’s degree. We welcome applications from all qualified applicants. However, because EJP aims to create a supportive learning environment for our incarcerated students, we especially encourage applications from individuals whose backgrounds align with those of our students. This includes members of racial minority groups, first-generation degree holders, and individuals from low socioeconomic status backgrounds.

If you are selected to offer a workshop, you will need to send a title and 1-2 paragraph workshop description. This information is used to advertise the workshop to EJP students and should be written in accessible language that will generate student interest. **Please contact Adithya Kuchibhotla at** **kuchibh2@illinois.edu****, if you have any questions about completing this form, EJP STEM Workshops programming, clearance procedures, or to discuss workshop ideas before you submit. Application starts in the next page.**

**EJP MATH, SCIENCE AND BUSINESS WORKSHOP FACILITATOR APPLICATION**

**Please use as much space as you need to answer the following questions.**

**Name**:

**Address**:

**Phone**:

**Email**:

**Occupation**:

**Employer**:

**UI Department (if applicable)**:

**What field is your Bachelor’s Degree in?**

**What other degrees do you hold (if applicable)?**

**Why are you interested in facilitating a workshop at Danville Correctional Center?**

**Proposed workshop subject(s) and number of sessions preferred (please mention if you plan a math or science or business workshop):**

**Please highlight any skills and experiences that you believe prepare you for teaching this workshop. Additionally, remember to attach a copy of your CV with your application.**

**Working in a prison brings up many feelings and presents a range of challenges for most of us. What do you imagine might be the biggest challenges or concerns for you?**

**Please list two references we may contact (not family members):**

1. Name:

Relationship:

Phone:

E-mail:

How long have you known this person?

1. Name:

Relationship:

Phone:

E-mail:

How long have you known this person?

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Your Signature (electronic is fine)

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Date

**Adithya Kuchibhotla,**

**STEM Workshops Coordinator**

**kuchibh2@illinois.edu**

**Education Justice Project**

**1101 S. Wright St, Champaign, IL 61820**

**217-300-5150**

[**www.educationjustice.net**](http://www.educationjustice.net/)

###   Education Justice Project

Math, Science and Business Workshop Facilitator Guidelines

Adithya Kuchibhotla - EJP STEM Workshops Coordinator, kuchibh2@illinois.edu

Thank you for your interest in teaching a workshop at Danville Correctional Center. We greatly value your contribution. Higher education in prison is associated with many benefits for students, instructors, and the wider community. We hope that you will find your involvement fulfilling and rewarding.

At all times, please observe all policies and procedures at DCC as outlined below. This is essential for our relationship with the prison and a matter of safety and security for all. Thank you for your cooperation.

**Working with students**

While we recognize that each instructor is likely to have her or his own teaching style and pedagogical priorities, we ask that you adhere to the following.

* Create a relaxed, friendly atmosphere that actively involves students in thinking, discussing and learning.
* Be honest and sincere.
* Be available to all students as equitably as possible.
* Be mindful of the strict policy against fraternization (see below).

Please consider the following when designing your class.

* There is no Internet access available to the students.
* Currently all teaching materials (including videos) must be submitted and reviewed by DCC for clearance.

**Available Resources**

EJP can order an inexpensive book or arrange to make handouts for your workshop if arranged in advance.

**Additional Expectations**

*Student Evaluations:* We ask students to complete a brief evaluation form for each workshop. This helps us evaluate our program as a whole and to better tailor future workshops to students’ needs. Thank you!

*Dress code*: No legs, shoulders or bare feet showing. Wear nothing that can be construed as provocative. A loose-fitting, dark colored, crew-neck t-shirt, long pants, and closed-toed shoes are your best bet.

**Professional Conduct**

The success and longevity of our program depends on there being no suggestion of inappropriate relationships between our staff and our students. At issue is the potential of such relationships to undermine safety and security at the prison. The Illinois Department of Corrections takes fraternization very seriously, and so do we.

Behavior that the DOC takes as suggestive of fraternization includes correspondence between a student and instructor, an instructor carrying in resources (books, supplies) for a single student, an instructor spending disproportionate amount of time with a single student, and physical touching beyond a normal handshake.

Again, ***welcome***. Thank you for your valuable participation in this project!

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